

BY COMPLETING THIS APPLICATION, THE APPLICANT IS APPLYING FOR COVERAGE WITH EITHER **COLONY INSURANCE COMPANY** OR **COLONY SPECIALTY INSURANCE COMPANY**, AN AUTHORIZED SURPLUS LINES INSURER OR **ARGONAUT INSURANCE COMPANY** OR **ARGONAUT MIDWEST INSURANCE COMPANY**, A LICENSED INSURER.

Business Trade Name \_\_\_\_\_

1. Do you hold all required city and state permits and/or licenses to perform booting? . . . . .  Yes  No
2. Do you have formal written procedures for your employees to follow? . . . . .  Yes  No  
If "Yes":
  - a. Is a copy attached to this application? . . . . .  Yes  No
  - b. Do they include specific instructions on how to boot a vehicle? . . . . .  Yes  No
  - c. Do they instruct employees to walk away in the event of a confrontation? . . . . .  Yes  No
3. Do you place a NOTICE on the vehicle you are booting? . . . . .  Yes  No  
If "Yes", which of the following are included in your notice? (check all that apply)
  - A warning not to move the vehicle
  - The reason for and time of immobilization
  - The name of your booting service and a 24-hour telephone number to reach you
  - The fee required for removal of the boot and where to pay it
  - Whether vehicle will be towed, and when
  - Where to return self-release boots
4. Do you document pre-existing damage to the vehicle prior to placing the boot? . . . . .  Yes  No  
If "Yes", how do you document the damage? (check all that apply)
  - Written Log     Photos     Other (describe): \_\_\_\_\_
5. Do you have a written contract to boot for your customers? . . . . .  Yes  No  
If "Yes":
  - a. Is a copy attached to this application? . . . . .  Yes  No
  - b. Are you responsible for 'negligent booting' when the wrong vehicle is booted at the customer's request? . . . . .  Yes  No
  - c. Does the contract include specific instructions as to which vehicles and under what circumstances a vehicle should be booted? . . . . .  Yes  No
6. Who are your customers? (Must total 100%)
 

Municipalities	%	Attended commercial parking lot(s)	%
Parking lot(s) for specific business(es)	%	Unattended commercial parking lot(s)	%
Other (describe):	%	Homeowners Associations	%
7. Do all parking lots/structures post clear signage with parking policies, including notice. . . . .  Yes  No  
that vehicles may be towed or booted?
8. Which of these services do you perform? (check all that apply)
  - Wheel Boot \_\_\_\_\_%                       Barnacle Boot \_\_\_\_\_% (Windshield Boot)
  - Towing \_\_\_\_\_%      Insurance carrier for tow truck(s): \_\_\_\_\_
9. Do your employees wear a uniform or brightly colored shirt with an ID badge that easily. . . . .  Yes  No  
identifies them as part of a booting operation?

**THIS SUPPLEMENTAL APPLICATION IS INCORPORATED BY REFERENCE INTO THE PRIMARY APPLICATION**

APPLICANT'S SIGNATURE	DATE