

Wage Chart

Virginia Workers' Compensation Commission
1000 DMV Drive Richmond VA 23220

The boxes to the right are for the use of the insurer	Reserved	VWC file number
	Insurer code	Insurer location
	Insurer claim number	

Employer		
Name of employer	Date of accident	
Employee		
Name of employee	Social security number	

Instructions: To determine the initial average weekly wage for an employee, the gross earnings for the 12 months prior to the accident should be used. If the employee has worked less than 12 months, the earnings for the time worked should be used. The earnings for similar employees may be used if the employee has worked less than 60 days.

When filling out the form, place a check mark in the box for each day worked. Paid vacations and paid holidays should also be marked the same way.

Note that these earnings are GROSS earnings and include overtime and tips, before any deductions are made for taxes or social security. If there was any perquisites provided, please list the TOTAL value separately at the bottom of the chart.

Year:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total Monthly Wages
JAN																																
FEB																																
MAR																																
APR																																
MAY																																
JUN																																
JUL																																
AUG																																
SEP																																
OCT																																
NOV																																
DEC																																

Value of perquisites for entire year: _____ Total gross earnings \$ _____ Total days worked _____

Bonuses \$ _____ Fuel \$ _____
 Meals \$ _____ Utilities \$ _____
 Lodging \$ _____ Staples \$ _____
 Uniforms \$ _____ Other \$ _____

Total value of perquisites \$ _____
 Total of earnings and perquisites \$ _____

VWC use only: AWW _____ CR _____
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INSURER OR EMPLOYER (include name and signature)	Date	Phone number
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