



Toolbox Safety Talks

Hand Tools

- 1)** What are the hazards/injuries involved with hand tools?
 - a. Lacerations
 - b. Punctures
 - c. Eye injuries

- 2)** What hazards should be recognized?
 - a. Proper tool
 - b. Condition

- 3)** What safe practices should be used when working with hand tools?
 - a. Use correct size spanners/sockets for nuts – if using an adjustable tool, be extra cautious as these are more prone to slipping
 - b. Always keep hands behind cutting edges when working
 - c. Grind down mushroomed heads of chisels, punches, etc to prevent splinters flying off
 - d. Do not use screwdrivers as chisels – handles splinter
 - e. Replace split or damaged wooden handles – do not tape or wire up
 - f. Regularly check hammer heads, etc for security of fixings
 - g. All files should be fitted with suitable wooden handles
 - h. Where necessary use specialist tools (insulated screwdrivers on live electrics)
 - i. Protect sharp edges/points of tools
 - j. Keep tools in toolboxes or racks when not in use.
 - k. Where applicable ensure suitable PPE is worn (eye protection, gloves, etc)

- 4)** Do we have any damaged hand tools that need replaced?
- 5)** Does everyone have the proper hand tools for their job?
- 6)** What is the most hazardous material we use these tools on? Why?
- 7)** Does everyone have eye protection and gloves?
- 8)** Are there any other safety issues you would like to discuss?



Toolbox Safety Talks

Hand Tools

Date Presented: _____

Presented By: _____

Attendance Sheet



Rockwood Casualty Insurance Company (Rockwood) may provide safety management services to its insureds in order to reduce the risk of loss that may lead to insurance claims. The information and advice we provide is not intended to include all possible safety measures and controls. Rockwood does not warrant that losses and claims will be avoided or mitigated if our recommendations are followed. The safety management services we provide do not relieve the insured of its own duties and obligations with regard to safety matters, nor does Rockwood guarantee to the insured or others that the insured's property and/or operations are safe, healthful, or in compliance with applicable laws, regulations or standards. The insured remains responsible for its own operations, safety practices and procedures and should consult with legal counsel and safety professionals, of its own choosing, as it deems appropriate.